

Mid Devon District Council

Community Policy Development Group

Tuesday, 18 September 2018 at 2.15 pm
Exe Room, Phoenix House, Tiverton

Next ordinary meeting
Tuesday, 20 November 2018 at 2.15 pm

Those attending are advised that this meeting will be recorded

Membership

Cllr B A Moore (Chairman)
Cllr Mrs E J Slade
Cllr Mrs E M Andrews
Cllr Mrs H Bainbridge
Cllr Mrs A R Berry
Cllr Mrs C P Daw
Cllr Mrs G Doe
Cllr R J Dolley
Cllr F W Letch

A G E N D A

Members are reminded of the need to make declarations of interest prior to any discussion which may take place

- 1 **Apologies and Substitute Members**
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2 **Minutes of the Previous Meeting** (*Pages 5 - 10*)
Members to consider whether to approve the Minutes of the last meeting held on 24th July 2018 as a correct record.
- 3 **Public Question Time**
To receive any questions relating to items on the Agenda from members of the public and replies thereto.

Note: A maximum of 30 minutes is allowed for this item.
- 4 **Chairmans Announcements**
To receive any announcements that the Chairman may wish to make.

- 5 **Grant Funded Agency**
To receive a presentation from the Tiverton and District Community Transport Association
- 6 **Customer Care Policy** *(Pages 11 - 20)*
To receive a report on the 3 yearly review of the Customer Care Policy from the Director of Corporate Affairs and Business Transformation.
- 7 **Unauthorised encampments** *(Pages 21 - 78)*

To receive a report from the Deputy Chief Executive (S151) seeking Cabinet approval for the adoption of a corporate policy and procedure for responding to unauthorised encampments on land owned by Mid Devon District Council.
- 8 **Lifestyle, Diet & Nutrition**
To discuss any action required following members briefing on 16th August 2018 from Dr Dixon, Dr Chandler and Ruby Entwistle, Advanced Public Health Practitioner from Devon County Council.
- 9 **Financial Monitoring**
To consider a verbal report from the Principle Accountant presenting the financial monitoring information for the income and expenditure to date.
- 10 **Identification of Items for the Next Meeting**
Members are asked to note that the following items are already identified in the work programme for the next meeting.

Citizens Advice – Business Case for Additional Funding

Community Engagement Strategy and Action Plan 2018-2019.

Community Safety Partnership Action Plan

Corporate Health & Safety Policy

Draft Budget 2019-2020

Leisure Update

Financial Monitoring

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

Stephen Walford
Chief Executive
Monday, 10 September 2018

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: coliphant@middevon.gov.uk

Public Wi-Fi is available in all meeting rooms.